



# Exhibit Space Application

Bismarck Christmas Show  
November 19<sup>th</sup> & 20<sup>th</sup>, 2010  
(Juried Show)

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## SHOW HOURS

Friday, November 19<sup>th</sup> – 10 AM – 8 PM  
Saturday, November 20<sup>th</sup> – 9 AM – 5 PM

## MOVE-IN/SET UP DATES & TIMES

Thursday, November 18<sup>th</sup> – 1 PM – 9PM  
Friday, November 19<sup>th</sup> – 7 AM – 9:45 AM

## RULES AND REGULATIONS

### **REGISTRATION:**

Applications accepted after current year show. All exhibitors will be guaranteed previous year spot(s) until **July 1<sup>st</sup>**. After **July 1<sup>st</sup>**, booth allocation is on a first come first serve basis. Upon receipt of application and payment, a confirmation letter will be sent to you with your booth assignment and show guidelines.

### **PAYMENT:**

Full payment and **SASE (Self Addressed Stamped Envelope)** is required with application. No refunds on booth space cancelled 60 days prior to the show. No Exhibitors will be allowed to move in until payment has been made in full.

### **EXHIBIT CONTENT AND MANNER OF USE:**

**ALL CRAFTS MUST BE HAND MADE.** New exhibitors or exhibitors that change product(s) must supply pictures that prove all products are hand made. **THE BIG ONE**® reserves the right to make decisions relative to the show content and reserves the right to reject exhibits which it deems unsuitable to the show.

### **SALES TAX:**

Exhibitors are responsible for collection of North Dakota State Sales Tax of 5% and City of Bismarck Sales Tax of 1% on all sales made during **THE BIG ONE**®. You are responsible for collection and mailing of the sales tax to the ND State Tax Commissioner. You are responsible for local city sales tax where applicable. Visit [www.nd.gov/tax/salesanduse](http://www.nd.gov/tax/salesanduse) for further information.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CONTACT: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

WEBSITE ADDRESS: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

DESCRIBE YOUR CRAFT (*all items must be hand made by your business*): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Booth Selection:** (All craft booths include one 8' table and chair)

<u>Qty</u>	<u>Size</u>	<u>Location</u>	<u>Building</u>	<u>Price</u>
_____	10' W x 10' D Booth	Wall Background	Exhibit Hall	\$140.00 per booth
_____	10' W x 10' D Booth	Aisle	Exhibit Hall	\$130.00 per booth
_____	10' W x 7' D Booth	Food	Exhibit Hall	\$110.00 per booth

**Total Booth Rental Cost \$** \_\_\_\_\_ (All prices are for two days)

### **Options:**

- Yes, I want the provided table(s) (*1 per booth*)
- No, I do not want the provided table(s)
- Electricity **\$10 EXTRA**

**Include SASE (Self Addressed Stamped Envelope) with all applications.**

### **MAIL APPLICATIONS & SASE TO:**

**THE BIG ONE**®

PO Box 1276  
Minot, ND 58702

### **MAKE CHECKS PAYABLE IN US FUNDS TO:**

**THE BIG ONE**® or Stacy & Lisa Frank



### **THE BIG ONE**®

Stacy & Lisa Frank  
PO Box 1276  
Minot, ND 58702  
(701) 837-6059  
(701) 839-0874  
[www.thebigone.biz](http://www.thebigone.biz)

## RULES AND REGULATIONS

### LIABILITY

Neither **THE BIG ONE**<sup>®</sup>, its owners and employees, the Bismarck Civic Center, the City of Bismarck, nor their representatives, employees or agents, shall be responsible for any injury, loss or damage that may occur to the Exhibitor or Exhibitor's employees or property from any cause whatsoever, including, but not limited to claims based in contract, negligence, strict liability, or other sort. In no event shall the above mentioned be liable for any incidental or consequential damages. "FORCE MAJEURE – THE BIG ONE, its owners and employees, the Bismarck Civic Center, the City of Bismarck, nor their representatives, employees or agents, shall not be liable for failure to perform its obligations hereunder due to strikes, riots, acts of God, or any other act, circumstances, occurrence or cause beyond their control."

### INDEMNIFICATION

In consideration of the mutual covenants contained herein, Exhibitor hereby agrees and shall indemnify and save harmless **THE BIG ONE**<sup>®</sup>, its owners and employees, the Bismarck Civic Center, the City of Bismarck, nor their representatives, employees or agents, against any and all suits, claims, actions, losses, costs, penalties, and damages, of whatsoever kind and nature, including attorney fees, arising out of, in connections with, or incident to the Exhibitors participation in **THE BIG ONE**<sup>®</sup>.

### CARE OF THE BUILDING

Exhibitors, or their agent, must not injure or deface the walls or floors of the building and adjacent areas, including outside surfaces. If such damage appears, the Exhibitor is liable to the Bismarck Civic Center for the property damaged. Adhesive-backed stickers or material of any kind or nature are expressly prohibited. Exhibitor assumes total responsibility and liability for any and all damage due, related or pertaining to, or caused by loading and unloading of equipment or any exhibit materials to be utilized by the Exhibitor.

### FIRE & SAFETY RULES & REGULATIONS:

All rules and regulations relative to public buildings are prescribed by the City of Bismarck Fire Department and must be adhered to.

### AMENDMENTS:

These rules, regulations and conditions have been drawn for the purpose and intention of providing a well balanced, well regulated, attractive and successful show. The management shall have full power to interpret the rules and regulations or make such and any and all amendments of the foregoing rules, regulations and conditions which shall bind the Exhibitors. **NO EXCLUSIVE OR VERBAL CONTRACTS** will be recognized without written approval of owners.

# **THE BIG ONE**<sup>®</sup>

[www.thebigone.biz](http://www.thebigone.biz)

## 2010 Show Dates

**Minot's Spring  
Arts & Craft Fair**  
ND State Fair Center  
April 9<sup>th</sup> & 10<sup>th</sup>, 2010

**Fargo's Christmas  
Arts & Craft Fair**  
Fargo Civic Center  
October 16<sup>th</sup> & 17<sup>th</sup>, 2010

**Minot's Christmas  
Arts & Craft Fair**  
ND State Fair Center  
November 5<sup>th</sup> & 6<sup>th</sup>, 2010

**Bismarck's Christmas  
Arts & Craft Fair**  
Bismarck Civic Center  
November 19<sup>th</sup> & 20<sup>th</sup>, 2010

## **THE BIG ONE**<sup>®</sup>

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Minot, ND 58702  
(701) 837-6059  
(701) 839-0874 Fax  
[www.thebigone.biz](http://www.thebigone.biz)

# **THE BIG ONE**<sup>®</sup>

## **2<sup>nd</sup> Annual Bismarck's Christmas Arts & Crafts Fair**



[www.thebigone.biz](http://www.thebigone.biz)

**November 19<sup>th</sup> & 20<sup>th</sup>, 2010**  
**Bismarck Civic Center**  
**Bismarck, ND**